

SAR Board Meeting – June 11, 2018

	BOARD MEMBERS		BOARD MEMBERS
X	Don Branaman	X	Gary Giese
X	Amye Chaparro		Alyssa Hoyt
X	Doreen Davis	X	Diane Manzini
	Dari Duval	X	Caitlin Vass
	Sheryl Felde	X	Lucas Tyler
	Steve Felde		Greg Wenneborg
	PAST PRESIDENT (NON VOTING)		
	Randy Accetta		Tim Bentley
	Steve Outridge		

- 1) The board meeting called to order by President Diane Manzini at approximately 6:35 p.m.
- 2) Introduction of guests: Autumn Ball, Dave Dixon, Lauren Ederlyi, Austin Grover, Heather Hopkins, and Tia Accetta.
- 3) A motion was made by Gary to accept the May 2018 meeting minutes as submitted. Seconded by Amye. The motion was approved unanimously.
- 4) The Treasurer report was given by Caitlin. The tax return is in progress and will be completed in the next month or so. She will see it to completion. She will review the 2018 numbers before the transition to Dave Dixon. She is working on separating out the SAR expenses from the operational account. SteveO has provided a list of SAR expenses to include. This will be ready for the annual meeting.
- 5) Lucas asked if we can see what was spent in different categories in the budget. Caitlin reported that Quickbooks is up to date, and we can track expenses from September 2017 to June 2018 to see if we're on track for the year. Caitlin has the 2017 Quickbook report but has to verify 2018.

- 6) Dave Dixon commented that the treasurer should show a report at each monthly board meeting, so everyone will know where we stand with expenses. Dave, Caitlin, and Lucas agreed to meet briefly after the meeting to further discuss finances.
- 7) Amye gave the Social Committee report. Nothing is currently scheduled for Happy Hour Hobbles. Diane mentioned that a morning social run and yoga event will be planned for around July 14 or 21.
- 8) Doreen gave the Materials report. A motion was made by Gary to spend \$160 on a new battery for the defibrillator. Seconded by Amye. The motion was approved unanimously. Doreen reported that we have been offered a month-to-month lease on a shed for \$250/month starting August 1, 2018. The owner of the shed will provide 2 months' notice if she needs us to vacate. She is in the process of repairing a fence on the north side and installing a new fence on the south side, and she will continue termite treatments. Gary motioned to accept the month-to-month contract for the shed. Don seconded the motion, and it passed unanimously.
- 9) The contents of the shed will need to be moved after the termite treatment is finished. Doreen will send an email requesting help with this. At that time, we will go through all the equipment, take inventory, donate what's not needed, and buy anything that we need.
- 10) Doreen requested that race directors and anyone else who has keys to the shed notify her when they take something so that we can keep track of where all the equipment is.
- 11) Lauren presented results from the board survey. Respondents were in general agreement about the following:
 - a) The board is doing well on maintaining the mission and vision in SAR activities; conflict of interest has become a focus; and the agenda and general flow of meetings seem to be efficient.
 - b) We need to improve the performance of the board overall and have a greater outreach and education component.
 - c) Areas of opportunity include board development, updating bylaws (including adding term limits), and having better orientation for new members and strategies for transitioning.
- 12) Lauren had three recommendations:
 - a) Board members should be limited to two consecutive terms of three years each for a maximum of six years. This would begin now and no current members would be forced off.
 - b) There needs to be a strategy for transitioning leadership and holding onto institutional memory.

- c) We should look at the current structure of the board and amend the bylaws to reflect it.

13) Discussion of the survey results included the following:

- a) having a role for long-term contributing members of the board, such as awarding lifetime, emeritus, or sustaining memberships. These people have a wealth of knowledge and can be mentors for new board members.
- b) focusing on strategic planning at the annual meeting. Michael started working on this and we can build on his plan. We should have a 3- to 5-year plan.
- c) determining and elucidating roles and requirements of board members and each position.
- d) avoiding board member fatigue by making sure no one person is doing too much (e.g., serving on too many committees).

14) Diane asked if boards generally get assistance in coming up with a strategic plan.

Lauren recommended having a third party come in to help. We can hire a consultant or she could do it for us. She will send out materials on strategic planning for board members to review before the annual meeting.

15) There was a discussion of financial versus time commitments expected of board members. Diane pointed out that we are not a big fundraising board. Lauren noted that financial commitments can be a deterrent to getting new people.

16) New board members applications from Dave Dixon and Heather Hopkins were discussed. Gary motioned to approve both. Doreen seconded the motion, and it passed unanimously.

17) Tom Tronsdal has also submitted an application. He will be asked to come to a meeting to answer questions before his application is discussed.

18) Lucas gave the Office Manager report. We currently have 719 memberships and 1025 members. We will have a membership drive later this month or early July. Diane will contact Fleet Feet, Performance Footwear, and the Running Shop to set this up.

19) Diane reported on the annual meeting logistics. It will be held at Tanque Verde Guest Ranch on August 11, and they need a final count by August 3. Diane and Dari will send out a RSVP about a month before then. We'll have coffee and tea in the morning (not the continental breakfast) and a buffet lunch. The meeting will run from approximately 8:30 am to 3 pm.

20) Tia gave a report on the Meet Me Downtown races. A total of 2443 people registered and 1815 completed one of the races. About 200 people signed up the night of the race. There were 920 Triple Crown participants, 160 FitKidz milers, and 77 other

milers. There were 120 volunteers from six groups. Awards given included \$2000 in prize money and 84 gift cards from the Running Shop.

21) One final time around the room: Gary asked about discounts for group SAR memberships to SAR and also group discounts for races.

22) A motion to adjourn the meeting was made by Gary and seconded by Don. The meeting was adjourned at approximately 8 p.m.